

**Minutes Rochester Fire Protection District**

**Rochester Fire House**

**May 15, 2023**

**Business Meeting Opening**

**Pledge**

**Roll Call**- Trustees- Johnson, Churchill, McBride, Taft, & Fairchild all present.

**Newly Elected Board Members Take Oath** Complete

**Election of Officers: President**- Trustee Johnson made motion to nominate Gary McBride as President, second by Trustee Fairchild. Motion carried unanimously via roll call.

Treasurer- Motion by Trustee Churchill to nominate Trustee Johnson as Treasurer second by Trustee Taft. Motion carried unanimously via roll call.

Secretary- Motion by Trustee Johnson to nominate Trustee Churchill to Secretary second by Trustee Taft. Motion carried unanimously via roll call.

**Review and Approval of Minutes** April 12, 2023, Regular Meeting, Motion to approve the minutes Trustee Johnson, second Trustee Churchill.

1. April 27, 2023 Special Meeting and December 28, 2023 Special Meeting (Open and Closed). Closed Session to Review Closed Session Minutes. 5 ILCS 120/2c(21) Motion to go into special session to address both closed session issues. Will address all closed session Motion Trustee Fairchild Second by Trustee Johnson. Trustee McBride Motion Second by Trustee Johnson. Unanimous yes by roll call vote. December 28 minutes as well as Closed Session 5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Rochester Fire Protection District. Motion carried unanimously via roll call to go into Closed Session at 1910hrs. Back from Closed session. 1947hrs.

Motion by Trustee Johnson to return to Open Session, second by trustee Fairchild. Motion carried unanimously via roll call.

Motion to approve December 28, 2022, closed meeting Minutes. Trustee Johnson, second trustee Taft. Motion carried unanimously on voice vote.

**Treasurers Report** May 10.

Checking	\$260,037.00
CD's	\$703,720.49
Total Current Assets	\$965,866.02
Total Assets	\$3,541,111.30
Total Liabilities and Equity	\$3,541,111.30
Income Through May 10	\$509,970.30
Total Expenditures	\$351,033.85

For May Income                      \$2,052.80  
For May Expenditures              \$16,671.87

Motion made by Trustee Taft and seconded by Trustee Churchill to accept Treasures Report. Motion carried unanimously on voice vote.

**Chiefs Report** May 15, 2023

April 17 Chief met with prospective contractor for roof and soffit repair at Berry facility

April 20-21 RFD hosted Hazmat training class at the station

April 20 Chief met with Carriage Crossing Assisted Living to review evacuation and fire alarm response.

April 21 RFPD participated in the Rochester Intermediate School Spring Festival

May 2-3 RFPD hosted IDOT car safety seat recertification training

May 4 Chief met with Rochester Estates to discuss Fire and EMS response to their facility

May 5 Chief met with Rochester Library staff to outline June and July Fire Safety Presentations for summer recreation program for kids.

April calls

38 EMS

12 Fire

50 total

4 training sessions

Motion made by Trustee McBride to accept the Chief's report. Second by Trustee Johnson. Motion carried unanimously on voice vote.

**Old Business**

1. Discussion/Action on Personnel Issues. Closed Session 5 ILCS 120/2(c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Rochester Fire Protection District. Tabled
2. Discussion/Action on Improvements to Berry Facility. Chief stated two companies had returned calls Metal roof \$12,000 shingle \$11,200. Second one has not yet returned call. Chief says not leaking at this time. Check with another contractor.

**New Business**

1. Approval / Authorization of Purchases. Motion by Trustee Johnson, Second by Trustee Churchill. Roll Call vote was unanimous.
2. Discussion/Action on Personnel Issues. Closed Session 5 ILCS 120/2(c)(1). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the Rochester Fire Protection District. Motion Trustee Fairchild motion to adjust the compensation of the Administrative Assistant to \$6,500 a year effective next fiscal year. Second by Trustee Johnson. Roll call vote was unanimous.
3. Discuss/Action Adopt Tentative Budget for Fiscal Year 2023-2024. Motion to adopt Trustee Taft, Second Trustee Johnson. Roll Call vote was unanimous.
4. Discuss/Action Line-Item Transfers. Tabled June


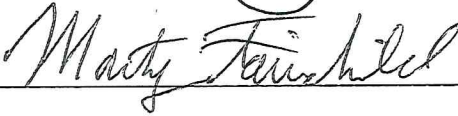
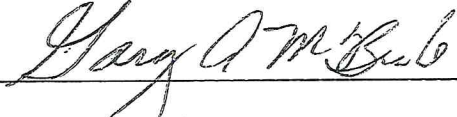


5. Discuss/Action Appointments to Decennial Efficiency Committee. Required to be appointed by June 10, training session to come at the IAFFPD conference. Andrea Graff and Cathy Garst. Trustee McBride made a motion for their appointment. Second by Trustee Johnson second. Roll Call vote Unanimously.
6. Discuss/Action Tornado Siren Located at the School. Recommendation form siren repair company states \$ 29,000 to replace. Chief to look for possible funding.
7. Discuss/Action Repair and Maintenance Contract on Overhead Doors. Chief doesn't believe a regular maintenance contract is needed. Some need some work. 2 need work. Waiting for another bid. Table till next month.
8. Discuss Purchasing Computers/Tablets for Trustees. Trustee McBride suggested that this could reduce all the paperwork. Trustee Churchill stated it would be nice to know what the cost may be. Chief was asked to have someone investigate pricing.

**Member or Public Comment** Two citizens that had comments in regard to tablets and one in regard to sirens.

**Announcements:**

1. The next regular meeting will be held Wednesday, June 14, 2023

**Motion for Adjournment-** Trustee Taft made a motion to adjourn, second by Trustee Churchill. Motion carried unanimously on voice vote.

  
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