

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE ROCHESTER FIRE PROTECTION DISTRICT

On the fourteenth day of September, 2022, the regular meeting of the Board of Trustees of the Rochester Fire Protection District was held at 7:00 p.m., pursuant to notice, 700 East Main Street, Rochester, Illinois. In attendance were the Trustees of the District: Trustee Fairchild, Trustee Ritterbusch, Trustee McBride, Trustee Spurgeon and Trustee Johnson. The Chief, John Archer, was also present as were members of RFPD and the Public. Also present was Counselor, David Livingstone.

The first order of business was the taking of the roll call. All Trustees present and a quorum was established.

The next item of business was the Election of Officers. Trustee McBride informed the Board that due to Ed Johnson's appointment to the Board, an election of officers is necessary. Trustee McBride asked for a nomination for President. Trustee Ritterbusch motioned to nominate Trustee McBride for President. Seconded by Trustee Spurgeon. Polled the Board and all in favor. President McBride motioned Trustee Fairchild for Secretary and seconded by Trustee Ritterbusch. Polled the Board and all in favor. President McBride motioned for Ed Johnson for Treasurer and seconded by Trustee Ritterbusch. Polled the Board and all in favor.

The next item of business was the Review and Approval of Minutes from August 4, 2022, Special Meeting and August 10, 2022, Regular Meeting and August 16, 2022, Special Meeting and August 28, 2022, Special Meeting. Motioned by Trustee Spurgeon to accept the August 4th minutes and seconded by Trustee Ritterbusch. Motioned by Trustee Spurgeon to accept the August 10th minutes and seconded by Trustee Ritterbusch. Motioned by Trustee Spurgeon to accept the August 16th minutes and seconded by Trustee Ritterbusch. Motioned by Trustee Spurgeon to accept the August 28th minutes and seconded by Trustee Ritterbusch. Polled the Board for all four dates of the minutes and all in favor. Trustee Johnson voted present for all four meeting minutes. Trustee Fairchild asked to have the closed session minutes of September 7, 2022 and September 9, 2022, reviewed at the October 13, 2022, regular Board meeting and after approval have the minutes released to the public with the open and closed meetings all together. President McBride stated that the recording for the September 7th meeting has both the open portion and the closed portion commingled on the recorder. Nick Trader, the District's Tech person, will need to listen to both sessions in order to separate the recordings. Counselor, David Livingstone suggested that the action to allow that should be taken by the Board at the October 13th meeting.

The next item of business was the Treasurer's Report. President McBride presented the report for the last time. Motion to accept the report was made by Trustee Spurgeon and seconded by Trustee Johnson. Polled the Board and all in favor.

The next item of business was the Chief's Report.

August 15 — Chief met with St. Jude's Church to review new kitchen remodeling and kitchen fire system projects for Fire code compliance.

August 16 — Chief and Deputy Chief Polley met with the Rochester Lions Club to present RFPD and provide updates on our current projects and mission.

August 18 — RFPD hosted IDOT Car Seat Safety Class.

August 21 — RFPD assisted with manpower and equipment to assist Illinois State Fair providing Fire and EMS standby for auto races.

August 24 — RFPD hosted a refresher on MABAS DeCon Apparatus, care, use and operations for RFPD and area departments.

August 29 — RFPD hosted a Technical Rescue refresher training for RFPD and area department to with Springfield FD Tech Rescue Team members instructing.

August 31 — RFPD conducted Annual Fire and Evacuation Drills at all Rochester School District facilities.

September 1 — Chief attended Fire Service Recruitment and Member Retention seminar.

September 8 — RFPD conducted Fire and Evacuation Drill for Carriage Crossing Assisted Living Center.

September 8 — Chief and FF/EMT Trader attended Ameren Natural Gas Emergency training class at Ameren Pawnee Gas Training Center.

September 10 — RFPD participated in Annual Boots vs. Badges Blood Drive. A competitive event between PD and RFPD.

September 11 — RFPD participated in Halls Harley Davidson Annual Ride to Remember event and apparatus parade to remember September 11, 2001, tragedies.

September 11 — RFPD participated in Village Hall Market with Apparatus and equipment display.

August Calls:

45 EMS

9 Fire

3 Training Sessions

5 Special Duty

Of Note: As of September 1, 2022, RFPD has three members who have been recently OSFM Certified Basic Operations Firefighter. Those being: Walter, Trader and Miller.

The next item of business was Old Business.

1 & 2. Open Sealed Bids for Tornado Siren. Federal Signal Corporation provided a Bid of \$26,219.00 for a tornado siren to be installed by Braniff Communications. Chief Archer gave a timeline of about 4 to 6 weeks. After Board approval, President McBride asked the Chief to review the Bid and asked for a motion to approve the tornado siren Bid. Trustee Johnson motioned to approve and seconded by Trustee Ritterbusch. Polled the Board:

Trustee Johnson...YES

Trustee Spurgeon...YES

President McBride...YES

Trustee Ritterbusch...YES

Trustee Fairchild...NO

Motion to purchase tornado siren passes.

3. Discussion of the Sale of Used Tires at Auction. Trustee Fairchild informed the Board that the liability waivers provided by Counselor, David Livingstone, were filled out by whoever bought the tires and the tires were all successfully sold. Trustee presented the check to the District for \$1,829.62.

4. Discussion/Approval of Policies and Procedures. Delayed until the end of the meeting.

The next item of business was New Business.

1. Approval/Authorization of Purchases. Trustee Johnson motioned to approve and seconded by Trustee Spurgeon. Polled the Board and all in favor.

2. Discussion/Approval of cookout for Members. After a brief discussion by the Board a motion to approve the cookout on September 26th or October 3rd was made by Trustee Ritterbusch and seconded by Trustee Johnson. Polled the Board and all in favor.

3. Discussion/Approval of Intergovernmental Agreement with the Village of Rochester. President McBride asked for a motion to approve the IGA with the Village of Rochester for the tornado siren. Trustee Johnson motioned and seconded by Trustee Ritterbusch. Polled the Board.

Trustee Johnson...YES.

Trustee Spurgeon...YES.

President McBride...YES.

Trustee Ritterbusch...YES.

Trustee Fairchild...NO.

Motion passes.

4. Discussion/Approval of Policies and Procedures. President McBride postponed the current discussion to allow Greg Leach, who farms the District's property due South of the Fire House to address the Board regarding standing water and drainage concerns along the East boarder of the property. After hearing Mr. Leaches possible remedies for the problem, President McBride stated that the Board would have the matter on the agenda for the October 13th meeting. President McBride thanked Mr. Leach for his input. After input from the Board, Counselor David Livingstone and discussions with Chief Archer and Deputy Chief Polley, some revisions and clarifications were agreed upon on the Policies and Procedures Manual, with more work continuing. Counselor, David Livingstone, wanted to take the time to advise the Board on the Tax Levy. He thought that the EAV was set to increase about 2.5%. Trustee Fairchild asked David Livingstone to email the figures to him for inclusion in the minutes. David agreed to do so.

The next item of business was Member of Public Comment. NONE.

The next item of business was Announcements. President McBride stated that the next regular meeting will be October 13, 2022, at 7:00 p.m. President McBride asked for a motion to adjourn. Trustee Ritterbusch motioned and seconded by Trustee Johnson. Polled the Board and all in favor.

There being no further, or other, business to come before the meeting, upon motion duly made, seconded an unanimously approved, the meeting was adjourned at 8:35 p.m.

Secretary

APPROVED:

Being all of the Trustees of the
Rochester Fire Protection District

ADDENDUM: to the September 14, 2022, regular meeting Board minutes from Counselor, David Livingstone regarding the upcoming Tax Levy.

2020 EAV was \$195, 454,754.

2021 EAV was \$200,470,571.

Estimated 2022 EAV is \$205,615,105.

The Fire District's 2021 extension payable in 2022 was \$606,621.

The Fire District can levy \$636,953, which is 5% above last year's extension without holding a truth in tax hearing. Those amounts would be \$584,203 for general cooperate. \$46,250 for insurance. \$6,500 for audit.

