

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE ROCHESTER FIRE PROTECTION DISTRICT

On the tenth day of August, 2022, the regular meeting of the Board of Trustees of the Rochester Fire Protection District was held at 7:00 p.m., pursuant to notice, 700 East Main Street, Rochester, Illinois. In attendance were the Trustees of the District: Trustee Fairchild, Trustee Ritterbusch, Trustee McBride, Trustee Spurgeon and Trustee Romadka. The District's counsel, David Livingstone, was present also. The Chief, John Archer, was also present as were members of RFPD and the Public. This is Trustee Romadka's last Board meeting as via his prior letter of resignation.

The first order of business was the taking of the roll call. All Trustees present and a quorum was established.

The next item of business was the Review and Approval of Minutes From July 13, 2022, Regular Meeting and August 4, 2022, Special Meeting. President McBride stated that he thought that in a conversation between Trustee Fairchild and Chief Archer, regarding the Starcom Radio System, that Trustee Fairchild accused Chief Archer of lying about attending informational meetings for the Starcom Radio System and wanted that language included in the minutes. Trustee Fairchild stated he was given information in a conversation with the Sangamon County Board member, David Mendenhall, about the implementation of the Starcom Radio System and David Mendenhall's concerns about numerous rural Fire Districts' lack of attendance at those meetings. Trustee Fairchild finds it unfortunate that his line of questioning was construed in the manner presented by President McBride. Trustee Fairchild stands behind the July 13, 2022, meeting minutes as presented to the Board and made a motion to approve the July 13, 2022, meeting minutes. Seconded by Trustee Spurgeon and voting YES. Trustee Romadka voted YES. President McBride voted PRESENT. Trustee Ritterbusch voted NO. Trustee Fairchild voted YES. Motion to approve the July 13, 2022, meeting minutes passes. The August 4, 2022, special meeting minutes were tabled pending correction. Motion made by Trustee Fairchild and seconded by Trustee Spurgeon. Polled the Board and all in favor.

The next item of business was the Treasurer's Report. A motion was made by Trustee Spurgeon to accept the report and seconded by Trustee Ritterbusch. Polled the Board and all in favor.

The next item of business was the Chief's Report.

July 21 — Chief met with proposed cleaning contractor to review project specifications and agreement documents.

July 21 — Chief met with White Oaks Mini Storage representative for tour and to provide Knox Box application and order form for their facility in Rochester.

July 27 — Chief met with IDOL to review final closure of OSHA inspection and received 100% compliance letter for the District's files.

August 2 — Chief met with Residences of Cardinal Hill to review upcoming apartment complex project plans and construction documents.

August 7 — Chief attended electrical vehicle safety and firefighting class.

August 8 — RFPD participated in a joint exercise with Rochester PD on active shooter training drills conducted at Rochester school facilities.

July Calls:

- 28 EMS
- 15 Fire
- 3 Training Sessions
- 4 Special Duty

A motion to accept the Chief's Report was made by President McBride and seconded by Trustee Romadka. Polled the Board and all in favor.

The next item of business was Old Business.

1. Discussion of Policies and Procedures. Counselor David Livingstone gave the Board a draft of the proposed Policy and Procedures Manual and a brief overview of certain items he wants the Board to review closer. David also advised that he has the proposed draft available on a PDF file.

2. Discussion/Action of Putting All Trustees' Email Addresses on the District's Website. All ready done.

3. Discuss/Action on Finalizing Cleaning Contract. After a brief review of the Building Maintenance Services, Chief Archer chose them, as being the low bid, in the amount of \$375.00/per month for cleaning of the Firehouse. President McBride motioned to approve and seconded by Trustee Spurgeon. Polled the Board and all in favor.

The next item of business was New Business.

1. Approval/Authorization of Purchases. Trustee Spurgeon motioned to approve and seconded by Trustee Romadka. Polled the Board and all in favor.

2. Discussion/Action — Purchase of Tornado Siren. Counselor David Livingstone suggested to BID this out with caution. A discussion amongst the Board and input from Chief Archer, a motion was made to BID OUT the siren purchase by Trustee Spurgeon in the amount to be determined by the date of the

BID acceptance and seconded by President McBride. Polled the Board: Trustee Romadka YES. Trustee Spurgeon YES. President McBride YES. Trustee Ritterbusch YES. Trustee Fairchild NO. Motion to BID OUT tornado siren passes.

3. Discussion/Action — Transfer Handling of our Group Term Life and Accident/Sickness Insurance from Lincoln-Logan-May in Lincoln to Troxell Insurance in Springfield, IL. President McBride informed the Board that due to a lack of support from the current insurance provider and after some research by the Fire Department staff and himself, President McBride recommended that the District go with Troxell Insurance Company in Springfield, IL. President McBride motioned to do so and seconded by Trustee Romadka. Polled the Board and all in favor to transfer Life, Accident and Sickness Insurance Policy from Lincoln, Logan and May Insurance Company to Troxell Insurance Company.

4. Discussion/Action On the Department Providing Limited Personnel and Limited Equipment For the Races at the State Fairgrounds. After hearing an informative briefing from Captain FF/Paramedic Gilley, President McBride motioned to authorize Chief Archer to make whatever arrangements he deems necessary to support the Sangamon County Rescue Squad at the State Fair motor races and still cover the Rochester Fire District. Seconded by Trustee Ritterbusch. Polled the Board and all in favor to send personnel and equipment to the State Fair motor races.

The next item of business was Member or Public Comment. There were no comments.

The next order of business was Announcements. Special meeting August 24, 2022, at 6:00 p.m. Next regular meeting September 14, 2022, at 7:00 p.m. Trustee Ritterbusch inquired about who has shown an interest in the vacant Board position. President McBride stated at the time the current list is as follows:

Darin Whitten

Brad Kauffman

Ed Johnson

Matt Heissinger

Andy Beck

Perry Walter

Trustee Fairchild and President McBride both thanked Trustee Romadka for his dedication and years of service to the Department and the District. President McBride asked for a motion to adjourn. Trustee Ritterbusch motioned and seconded by Trustee Spurgeon. Polled the Board and all in favor.

There being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned at 7:50 p.m.

Secretary

APPROVED:

Being all of the Trustees of the
Rochester Fire Protection District

