

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE ROCHESTER FIRE PROTECTION DISTRICT

On the eleventh day of May, 2022, the regular meeting of the Board of Trustees of the Rochester Fire Protection District was held at 7:00 p.m., pursuant to notice, 700 East Main Street, Rochester, Illinois. In attendance were the Trustees of the District: Trustee Fairchild, Trustee McBride, Trustee Spurgeon and Trustee Romadka. Trustee Ritterbusch was absent due to her RN work. The Chief, John Archer, was also present as were members of RFPD and the Public.

The first order of business was the taking of the roll call. All Trustees present with the exception of Trustee Ritterbusch and a quorum was established.

The next item of business was the Review and Approval of Minutes From Previous Meeting(s). Motioned to approve the April 13th minutes by Trustee Romadka and seconded by Trustee Spurgeon. Polled the Board and all in favor. A motion by President McBride to sign approved minutes and seconded by Trustee Spurgeon. Polled the Board and all in favor.

The next item of business was the Treasurer's Report. Presented by Trustee Romadka. Motion to approve by President McBride and seconded by Trustee Spurgeon. Polled the Board and all in favor.

The next item of business was the Chief's Report.

April 13 — Three members obtained the OSFM Basic Operations Firefighter Certification.

April 14 — Capt./PM Gilley attended an Electrical Safety Presentation at Chatham FPD.

April 18 — Two New Junior Firefighters have been added to the Jr. FF Roster.

April 22 — RFPD attended the Rochester Intermediate School Spring Family Festival with apparatus and equipment on display.

April 23 — Chief and Capt. Sunderland attended the Carriage Crossing Assisted Living Grand Opening Event.

April 25 — New tires have been installed and in service for Tender 2 and Engine 2.

April 25 — RFPD members conducted Pre-Fire Plan tours of Carriage Crossing Cottages construction sites.

April 28 — RFPD hosted the joint agency organizational meeting to plan the Rochester School Mock DUI Crash Reenactment.

May 2 — Board members provided and cooked food for members during weekly apparatus and equipment checks as an appreciation before training.

May 5 — RFPD hosted and provided a Mock DUI Crash Reenactment for Junior and Senior High School students and staff.

April Calls:

- 37 EMS
- 16 Fire
- 4 Training Sessions
- 1 Special Duty

Motion to approve the Chief's report by Trustee Spurgeon and seconded by Trustee Romadka. Polled the Board and all in favor.

The next item of business was Old Business. Discussion/Approval of Annual Performance Evaluation with a Salary Update of \$12,000.00 for Matt Sunderland. After input from Chief Archer and a brief discussion by the Board, motion to approve was made by Trustee Spurgeon and seconded by Trustee Romadka. Polled the Board and all in favor.

The next item of business was New Business.

1. Approval/Authorization of Purchases. Motion to approve by Trustee Spurgeon and seconded by Trustee Romadka. Polled the Board and all in favor.

2. Discussion/Action — Appointment of Jessica Cole as FOIA/Open Meetings Officer. Motion to approve by Trustee Spurgeon and seconded by Trustee Romadka. Polled the Board and all in favor.

3. Discussion/Action — Disposal of Surplus Property including SCBAs and Recommendation of Donation of SCBAs to CACC Fire Science Program and Guidelines For Disposal of Items in the Future. After input from Chief Archer informing the Board that the CACC Fire Service Program would take the District's SCBAs and remaining good air bottles and a brief discussion amongst the Board, Trustee Fairchild made a motion to donate said equipment to CACC. Seconded by Trustee Spurgeon. Polled the Board and all in favor. Discussion on Surplus Old Equipment and Expired EMS Supplies. After some discussion and input from Chief Archer and Captain Gilley and advice from Attorney Livingstone, motion to approve was made by Trustee Romadka and seconded by Trustee Spurgeon. Polled the Board and all in favor.

4. Discussion/Action — Line Item Transfers. After an explanation of the Budget situation by President McBride and some discussion by the Board, motion to approve the transfers by President McBride and seconded by Trustee Romadka. Polled the Board and all in favor.

5. Closed Session if Needed to Discuss Minutes of Closed Session Minutes in Accordance with 5 ILCS 120/2(c)(21). Attorney Livingstone informed the Board that it should table action on the October 6th and December 21st closed session minutes until the next month's regular meeting due to some needed clarification on the agenda.

6. Discussion/Action Regarding FY22-23 Tentative Budget and Appropriation Ordinance.

Rochester Fire Protection District

Line Item Transfers May 11, 2022

Line Item	Budget	Actual	Difference	Transfer Amt. From Account
Automobile Exp.- Fuel & Oil	5200.00	6844.99	1644.99	1750.00 (Emergency App. & Equip)
Automobile Exp.-Vehicle Main. Damage/Wear	7500.00	19889.73	12389.73	13000.00 (Ditto)
Automobile Exp.-Vehicle Supp.	8500.00	13175.04	4675.04	4800.00 (Ditto)
Fire Rescue Exp.-Supp.	4000.00	10562.65	6562.65	7000.00 (Ditto)
Training & Ed-Med/Backgrnd Checks	1500.00	1553.00	53.00	100.00 (Ditto)
Building Main-Damage/Wear	5500.00	6853.41	1353.41	1353.41 (Ditto)
Auto Ins.	8000.00	11439.00	3439.00	3500.00 (Ditto)
FF/Stipend	50000.00	54390.00	4390.00	4500.00 (Ditto)

36003.41

Total Transfer From
Emerg. App. & Equip.

Motion to approve by Trustee Romadka and seconded by Trustee Spurgeon. Polled the Board and all in favor.

The next item of business was Member or Public Comment. A member of the Public asked about any salvage value with the expired SCBA bottles. Chief Archer explained that due to the wrapping on the aluminum parts of the bottle, they have no value.

The next item of business was Announcements. The next regular meeting will be held Wednesday, June 8, 2022, at 7:00 p.m. President McBride asked for a motion to adjourn. Trustee Romadka motioned and seconded by Trustee Spurgeon. Polled the Board and all in favor.

There being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned at 7:35 p.m.

APPROVED:

Secretary

Being all of the Trustees of the
Rochester Fire Protection District