

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
OF THE ROCHESTER FIRE PROTECTION DISTRICT

On the thirteenth day of April, 2022, the regular meeting of the Board of Trustees of the Rochester Fire Protection District was held at 7:00 p.m., pursuant to notice, 700 East Main Street, Rochester, Illinois. In attendance were the Trustees of the District: Trustee Fairchild, Trustee Ritterbusch, Trustee McBride, Trustee Spurgeon and Trustee Romadka. The Chief, John Archer, was also present as were members of RFPD and the Public.

The first order of business was the taking of the roll call. All Trustees present and a quorum was established.

The next item of business was the Review and Approval of Minutes from March 9, 2022, Regular Meeting. A motion to approve by Trustee Spurgeon and seconded by Trustee Romadka. Polled the Board and all in favor.

The next item of business was the Treasurer's Report. Presented by Trustee Romadka. Motioned to approve by Trustee Ritterbusch and seconded by Trustee Spurgeon. Polled the Board and all in favor.

The next item of business was the Chief's Report.

March 21 — RFPD hosted IFSI LPG burn training at the station. Mutual Aid and Departments throughout the state attended.

March 25 — New SCBA arrived. Fit testing has been completed. In service training will be April 25th. In service date will follow that date.

March 26 — Annual member awards dinner was held.

March 31 — Chief and FF/PM Gilley attended leadership training seminar in Dwight, IL.

April 1 — Chief and FF/EMT Trader met with Rochester School staff to organize the mock DUI crash for students in May.

April 4-8 — RFPD hosted IDOT car seat training class.

March Calls:

38 EMS

7 Fire

#### 4 Training Sessions

##### 1 Special Duty

Trustee Fairchild commented on the LPG burn training indicating he thought it was an excellent experience for the members. Trustee Fairchild also stated that he received phone calls and had some input from the neighbors nearby about the flames and the noise from the training. Trustee Fairchild suggested in the future more information to the nearby neighborhood would be beneficial. Motion to accept the Chief's report by Trustee Romadka and seconded by Trustee Spurgeon. Polled the Board and all in favor.

The next item of business was Old Business. Discussion of Policies and Procedures. Counsel David Livingstone wants to nail down more information before proceeding. President McBride wanted to put off the Policies and Procedures until the end of the meeting and proceed to New Business.

The next item of business was New Business.

1. Approval/Authorization of Purchases. President McBride asked for a motion to approve purchases. Motion made by Trustee Ritterbusch and seconded by Trustee Romadka. Polled the Board and all in favor.

2. Approval/Authorization of Purchase of Tires for E2 and Tender. FF/Reim presented three bids for replacement tires for Engine2 and Tender2. Bids as follows:

Engine 2 — Goodyear Tire in Springfield - \$4445.00 with a disposal fee of \$72.00 for all tires. Pomp's Tire in Springfield - \$4785.00 with a disposal fee of \$90.00 for all tires. Neal Tire in Taylorville - \$3871.00 with a disposal fee of \$80.00 for all tires.

Tender 2 — Goodyear Tire in Springfield - \$5938.00 with a disposal fee of \$120.00 for all tires. Pomp's Tire in Springfield - \$5650.00 with a disposal fee of \$125.00 for all tires. Neal Tire in Taylorville - \$5345 with a disposal fee of \$100.00. FF/Reim also stated that Neal Tire in Taylorville could provide matched brand tires, front and rear, on each truck.

3. Discuss/Authorization of Resale/Disposal of Tires from B1, E2 and Tender and Future Tire Transactions. After discussion amongst the Board and input from the Attorney, motion was made by President McBride to authorize Trustee Fairchild to pick up the surplus tires from the vendor (Neal Tire in Taylorville) to keep them at his farm until transported to the auction and sold to the highest bidder contingent upon a signed waiver of liability. Motioned by Trustee Spurgeon and seconded by Trustee Romadka. Polled the Board and all in favor. Motion to purchase tires from Neal Tires in Taylorville, not to exceed \$9216.00, for E2 and T2. Motioned by Trustee Spurgeon and seconded by Trustee Ritterbusch. Polled the Board and all in favor.

4. Closed Session to Discuss/Approve Closed Session Minutes from October 6, 2021, and December 7, 2021 (5 ILCS 120/2(c)(21). Did not go into Closed Session.

October 6, 2021 — Trustee Romadka motioned to approve and seconded by Trustee Ritterbusch. Polled the Board and all in favor.

December 7, 2021 — Trustee Ritterbusch motioned to approve and seconded by Trustee Romadka. Polled the Board and all approved.

5. Discussion/Approval of Promotion of Brian Gilley to Captain/Training Officer with a Salary Update of \$12,000.00. After Chief Archer's recommendation and after some budgetary discussions surrounding the pay schedule, a motion to hire FF/EMT-P Gilley as Captain/Training Officer was made by Trustee Romadka and seconded by Trustee Ritterbusch. Polled the Board and all in favor.

6. Discussion/Approval of Annual Performance Evaluation with a Salary Update of \$12,000.00. Tabled until the regular Board meeting in May.

7. Discussion/Approval of Cookout for Members and Trustees. After limited discussion and Attorney input, Trustee Spurgeon motioned to have the cookout on May 2, 2022, and the cost not to exceed \$500.00. Seconded by Trustee Romadka. Polled the Board and all in favor.

The next item of business was back to Old Business. After a general overview of the progress so far of the SOP's and input from the command staff and the Attorney, action on the Policies and Procedures was tabled until the next regular Board meeting.

The next item of business was Member or Public Comment. A member of the public asked about the status of the FOIA/OMA officer for the District. President McBride stated that due to the ongoing issues with the Attorney General's training website, the current Administrative Assistant will work with the previous Administrative Assistant who remains with the District, to address any FOIA/OMA issues that could arise. Captain Gilley informed the Board of two surplus cardiac monitors, SCBA's and miscellaneous medical supplies that have expired. FF/Reim informs the Board that LLCC/EMT Program is always looking for donations also. President McBride suggested that is looked into with more detail and bring it back to the Board. A member of the public states that in their opinion, the statements by a Board member at last month's meeting infringed on the First Amendment Rights of a specific member of the Fire Department which could be construed to pertain to all members of the Fire Department. This public member hopes the members will ignore those statements and continue to speak up in the future.

The next order of business was Announcements. The next regular meeting will be held Wednesday, May 11, 2022, at 7:00 p.m. President McBride asked for a motion to adjourn. Trustee Romadka motioned and seconded by Trustee Ritterbusch. Polled the Board and all in favor.

There being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned at 8:05 p.m.

Secretary

APPROVED:

Being all of the Trustees of the  
Rochester Fire Protection District

