

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES
OF THE ROCHESTER FIRE PROTECTION DISTRICT

On the fourteenth day of December, 2022, the regular meeting of the Board of Trustees of the Rochester Fire Protection District was held at 7:00 p.m., pursuant to notice, 700 East Main Street, Rochester, Illinois. In attendance were the Trustees of the District: Trustee Fairchild, Trustee McBride, Trustee Spurgeon and Trustee Johnson. The Chief, John Archer, was also present as were two members of the Department and members of the Public.

The first order of business was the taking of the roll call. All Trustees present and a quorum was established.

The next item of business was Review and Approval of Minutes from September 7, 2022, September 9, 2022, November 14, 2022, special meetings and November 9, 2022, regular meeting. September 7, 2022, both opened and closed sessions. Motion to accept the September 7, 2022, minutes by President McBride and seconded by Trustee Spurgeon. Polled the Board: Trustee Johnson PRESENT, Trustee Spurgeon YES, President McBride YES, Trustee Fairchild YES. Motion carried. September 9, 2022, both open and closed sessions. Motion to accept the September 9, 2022, minutes by President McBride and seconded by Trustee Spurgeon. Polled the Board: All Trustees in favor and motioned carried. Motion to approve the November 14, 2022, minutes by Trustee Johnson and seconded by Trustee Spurgeon. Polled the Board and all in favor. Motion carried. Motion to accept the November 9, 2022, regular meeting minutes by Trustee Spurgeon and seconded by Trustee Johnson. Polled the Board and all in favor. Motion carried.

The next item of business was the Treasurer's Report. Motion to accept the report by Trustee Spurgeon and seconded by President McBride. Polled the Board and all in favor.

The next item of business was the Chief's Report.

November 12 — RFPD participated in the Annual First Responder Toy and Food Drive at the Crowne Plaza.

November 16 — Chief attended a VERISK/Insurance Service Office refresher class on Protection classes at Highland FD, Highland, IL.

November 21 — Chief met with Rochester PD and Lions Club regarding the Christmas ELF Program.

November 28 — RFPD hosted an Aerial Operations Class with Chatham FPD at RFPD Station.

November 28 — RFPD, Rochester PD and Lions Club met at our station for Lions Club check presentation for the ELF program.

December 3 — RFPD assisted Rochester Library by delivering Santa for the Holiday Event.

December 4 — RFPD participated in Mutual Aid Training at Kincaid Generation Power Plant with several mutual aid departments.

December 9 — RFPD hosted a regional Police Department K-9 Training Certification refresher including Rochester PD at the station.

December 12 — Annual Outdoor warning siren preventative maintenance was performed. Only issue was a bad battery charger on Oak Hill Road, which was replaced and the issue was resolved.

December 12 — Pole was set and a junction box was mounted for new outdoor warning siren at the Village Hall site. Running of electrical power to the junction box will be next.

November Calls:

- 37 EMS
- 11 Fire
- 4 Training Sessions
- 1 Special Duty

Motion to accept the Chief's report by Trustee Johnson and seconded by Trustee Spurgeon. Polled the Board and all in favor.

The next item of business was Old Business.

1. Discussion/Approval Investing Funds From Checking Account Into CD(s). After some discussion regarding the CD's, a motion was made by President McBride to put \$200,000, from the District's checking account, into two CD's in either Rochester Bank and Trust or American Bank of Missouri. Depending on which institution has the higher rate. The motion was seconded by Trustee Spurgeon. Polled the Board and all in favor.

The next item of business was New Business.

1. Approval/Authorization of Purchases for the Month. Motion to approve the monthly purchases by Trustee Johnson and seconded by Trustee Spurgeon. Polled the Board and all in favor.

2. Discussion/Approval of Regarding Procedure for Scheduling Specials Meetings. After some discussion regarding the scheduling of special meetings, Trustee Fairchild asked for some consideration be given during certain times of the year. Since no action was taken, there was no vote.

3. Discussion/Approval of Purchase of Upgrade of Lighting on Squad 3. After some discussion and clarification of the upgrade by Deputy Chief Polley and input from Chief Archer, a motion was made by

President McBride to proceed with the lighting upgrade to Squad 3 at a cost of \$12,646.00 from the Will Burt Company and wave the Districts bidding policy. The motion was seconded by Trustee Johnson. Polled the Board and all in favor.

4. Discussion/Approval of Purchase of 2 Sets of Bunker Gear. After some discussion, President McBride motioned to purchase (2) two sets of bunker gear from W.S. Darley Company in an amount of \$7,266.00 and to waive the District's bid policy on this particular purchase. The motioned was seconded by Trustee Johnson. Polled the Board and all in favor.

5. Discussion/Approval Regarding Scheduling a Special Meeting to Interview Candidates to Fill Karen Ritterbusch's Vacant Trustee Position. After a brief discussion, President McBride motioned to schedule a special meeting on Wednesday, December 28, 2022, at 6:00 p.m. to interview candidates to fill the vacant Trustee position. The motion was seconded by Trustee Spurgeon. Polled the Board and all in favor.

The next item of business was Member or Public Comment. A member of the public asked how many candidates were coming back for interviewing. President McBride indicated three. Darin Whitten, Brian Churchill and David Taft. Mr. Walter asked if he needed to be at the interviews. President McBride and Trustee Fairchild stated that he should attend. Whereupon Mr. Walter stated that he found that hard to believe because he had seen an email from Trustee Fairchild to the District Counsel, David Livingstone and the Counselor's reply via email. Trustee Spurgeon clarified that any candidate that had been previously interviewed did not have to interview again, but could attend the December 28, 2022, special meeting. A member of the public asked how Mr. Walter was made aware of an email between Trustee Fairchild and the District's Attorney. President McBride then stated that he had provided the emails to Mr. Walter. Mr. Walter then went on to take the Board to task on the Board's decision to sell the used tires taken off several of the District's trucks. Trustee Spurgeon informed Mr. Walter that the Board had done its due diligence by following the District's legal counsel's advice and sold the tires through an auction service. Mr. Walter still thought it was a "dangerous decision".

The next item of business was Announcements. There will be a special meeting, December 28, 2022, at 6:00 p.m. and a regular meeting on January 11, 2023, at 7:00 p.m. A motion to adjourn was made by Trustee Johnson and seconded by Trustee Spurgeon. Polled the Board and all in favor.

There being no further, or other, business to come before the meeting, upon motion duly made, seconded and unanimously approved, the meeting was adjourned at 8:47 p.m.

Secretary

APPROVED:

Being all of the Trustees of the
Rochester Fire Protection District

